

Information Sheet for ERASMUS and other Cooperation Programs in 2011/12

<b>Address</b>	Universität Bielefeld / International Office Postfach 10 01 31 33501 Bielefeld / Germany ERASMUS Code: D BIELEFE 01
<b>Homepage</b>	<a href="http://www.uni-bielefeld.de/International">http://www.uni-bielefeld.de/International</a> <a href="http://www.uni-bielefeld.de/io">http://www.uni-bielefeld.de/io</a>
<b>Winter semester</b>	1 October 2011 – 31 March 2012 Classes: 10 October 2011 – 3 February 2012 Vacation Period: 23 December 2011 – 2 January 2012
<b>Summer semester</b>	1 April – 30 September 2012 Classes: 2 April – 13 July 2012
<b>Language of teaching</b>	German
<b>Admission</b>	We send out letters of admission a few weeks after having received the <b>application of admission</b> (= Antrag auf Zulassung) Closing date for winter semester 2011/12: 15 June, 2011 Closing date for summer semester 2012: 15 January, 2012
<b>Introduction for ERASMUS/Cooperation students</b>	The <b>welcome &amp; orientation program</b> takes place before the beginning of classes with the following activities (amongst others): <ul style="list-style-type: none"> <li>• Intensive German language course (see below)</li> <li>• Registration, university orientation tour</li> <li>• Tour of the library &amp; information on the study system</li> <li>• Tour of the city &amp; trips to places of interest</li> <li>• International party &amp; get-together with mentors</li> </ul>
<b>Language courses &amp; orientation program for ERASMUS/Cooperation students</b>	Special German language courses, free of charge: <ol style="list-style-type: none"> <li>1. Four or three weeks intensive German language course at different levels (and orientation program), before classes begin &gt;&gt; 9 September – 7 October 2011 (winter semester) &gt;&gt; 9 – 30 March 2012 (summer semester).</li> <li>2. Only in winter semester: one week orientation program and German course (no beginners!), before classes begin &gt;&gt; 4 – 8 October 2011. This four day course is intended for students who have already a fairly advanced level of German (CEFR: C1/C2). All other students are supposed to take part in the <u>four weeks</u> program.</li> </ol> <p>A language assessment test is taken on the first day of the orientation program.</p> <p>During the lecture period additional German language courses at different levels will be offered for ERASMUS/Cooperation students.</p>
<b>Subject courses</b>	The electronic course schedule of each department will be online appr. three months before classes begin, i.e. mid-June (for winter semester) and mid-January (for summer semester). Learning agreements should not be sent before these publishing dates! >> <a href="http://www.uni-bielefeld.de/ekvv">http:// www.uni-bielefeld.de/ekvv</a>
<b>Number of courses per semester</b>	The number of courses cooperation students take during their stay at Bielefeld U. varies. Students are asked to discuss their study plans - as soon as the courses for the semester in question are online - with their departmental coordinator and/or academic advisor at the home and the guest university. This also refers to the recognition of courses at the home university.

<b>Credit points</b>	30 credits per semester are recommended for Bielefeld students. Erasmus & Cooperation students may take less according to their German language ability.																		
<b>Grading system</b>	<table> <tr> <td>Sehr gut:</td> <td>1,0; 1,3</td> <td>very good</td> </tr> <tr> <td>Gut:</td> <td>1,7; 2,0; 2,3</td> <td>good</td> </tr> <tr> <td>Befriedigend:</td> <td>2,7; 3,0; 3,3</td> <td>satisfactory</td> </tr> <tr> <td>Ausreichend:</td> <td>3,7; 4,0</td> <td>sufficient</td> </tr> <tr> <td>Nicht bestanden/ ungenügend:</td> <td>5,0</td> <td>fail</td> </tr> <tr> <td>Bestanden (ohne Note):</td> <td></td> <td>passed (not graded)</td> </tr> </table>	Sehr gut:	1,0; 1,3	very good	Gut:	1,7; 2,0; 2,3	good	Befriedigend:	2,7; 3,0; 3,3	satisfactory	Ausreichend:	3,7; 4,0	sufficient	Nicht bestanden/ ungenügend:	5,0	fail	Bestanden (ohne Note):		passed (not graded)
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<b>Accommodation</b>	<p>The International Office tries to arrange accommodation for all cooperation students. It offers places in student residences and informs about offerings in private accommodation, as there are not enough places in student residences available.</p> <p>The <b>accommodation request</b> (= Mietgesuch) should be sent as early as possible to the International Office. Closing dates are:  15 June for winter semester 2011/12  15 January for summer semester 2012</p>																		
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<b>Living costs</b>	Monthly appr. 600 Euro (for housing, meals, books, trips...), in addition appr. 207 Euro 'Semestergebühr' (semester fee) to be paid at registration. This fee includes a ticket for free public transport in the city and area of Bielefeld and on regional trains/busses in North-Rhine Westphalia for the whole semester, i.e. 6 months.																		
<b>Visa &amp; residence permit</b>	Students from Non-EU countries must apply for a study visa in their home country. For this the letter of admission is needed. If the stay in Bielefeld is longer than three months, the visa has to be changed into a residence permit. Students apply for it at the city council's 'Ausländerbehörde' after registration at Bielefeld U.																		
<b>Health insurance</b>	<p>Health insurance is obligatory in Germany, proof of it has to be shown at registration.</p> <p>Students from EU member states are asked to present the European Health Insurance Card (EHIC) - if applicable - or an equivalent insurance certificate. EHIC or certificate must be valid until the end of the semester (March 31 or September 30) resp. the end of the academic year (Sept.30) if students stay for two semesters.</p> <p>Non-EU citizens are recommended to buy a public or a private health insurance in Germany after their arrival. Please note: travel insurances are not accepted!</p>																		
<b>Contact persons in Bielefeld</b>	<p><b>ERASMUS Institutional Coordinator:</b> Karin Kruse  <a href="mailto:karin.kruse@uni-bielefeld.de">karin.kruse@uni-bielefeld.de</a>, Tel: ++49+521 106-4087</p> <p><b>Incoming ERASMUS/Cooperation Students:</b> Sabine Scheuer  <a href="mailto:sabine.scheuer@uni-bielefeld.de">sabine.scheuer@uni-bielefeld.de</a>, Tel: ++49+521 106-2426</p> <p><b>ERASMUS-Initiative &amp; Mentoring Program:</b>  <a href="mailto:erasmus-initiative@uni-bielefeld.de">erasmus-initiative@uni-bielefeld.de</a>, Tel: ++49+521 106-4077</p> <p><b>Accommodation Service:</b>  <a href="mailto:wohnen-io@uni-bielefeld.de">wohnen-io@uni-bielefeld.de</a>, Tel: ++49+521 106-2487</p>																		