

## Project description

### Guidelines on form and content

**General information:** The project description is your opportunity to present your research project to the BGHS selection committee and awaken interest in your project. It is the primary basis on which the decision is made whether or not you will be selected for a visiting fellowship. Please follow the following guidelines on formal requirements so that we may consider your project description. We have also included some guidelines on content.

#### Form of the project description

The project description must be in English or German and may not exceed 2,000 words (including bibliography). Please use Arial 11 and 1.5 line spacing for the project description. Tables may be in Arial 9.

Please pay attention to grammatical accuracy and formal uniformity.

#### Content of the project description

The project description should provide an overview of your project at the present time. We recommend you to follow the following structure:

- **Research Area:** Map out the area in which your research will be undertaken and state precisely where your research is sited.
- **State of research:** To make the need for your research clearer, you should outline the current state of research. The location of your own work should be apparent as well as the questions to which you can contribute an original, profounder contribution.
- **Questions:** Explain which questions you wish to answer in this research area, taking the current state of research into account.
- **Methods and theories:** Delineate your methodological approach as well as the theoretical concepts that inform your work. Please remember that the theoretical and methodological approaches taken by the Faculty of Sociology and the Department of History at Bielefeld University are mirrored by the BGHS [research areas](#).
- **Sources:** Provide an outline of possible sources, texts or data which you plan to collect or analyze.
- **Literature:** List important works on the issue in a bibliography.

It goes without saying that you should credit other scientists when you refer to or draw from their research in your project description.



### **Submission of documents**

Please upload your project description **as one PDF file** to the BGHS online application portal. You find the current deadline on our [website](#). If you have any technical questions or problems, please contact Frank Leitenberger: [support-bghs@uni-bielefeld.de](mailto:support-bghs@uni-bielefeld.de) or +49 521-106 6528.

Dr. Karen Holtmann can answer any general questions you may have about your application: [application-bghs@uni-bielefeld.de](mailto:application-bghs@uni-bielefeld.de) or +49 521-106 6526.