Email
Settings for Android

To add your mail account please go to „Settings > Users & Accounts > Add account > Exchange ActiveSync“.

Step 1: Enter your personal email address.
Tap Next.
Step 2: Enter the BITS-Password assigned for your personal email address.

Tap Next again.

Please confirm the Remote Security Administration message with "ok".

Important Notice: The Remote Security Administration allows System Administrators to remotely control mobile devices. This is an important feature used in business environments to remotely delete data i.e. on stolen or lost mobile devices. The University of Bielefeld is not using this feature at any time!

Nevertheless if you don’t want to confirm this message you need to set up your email and calendar manually using IMAP and CALDav. Please be aware that in this case you will not be able to synchronize calendar, contacts, tasks or notes.
Step 3: Choose an option to synchronize your emails with the mail server.

Tap Next again.

Step 4: Choose an option for the message notification.

Tap Next.
Step 5: Activate your Device Administrator App with tapping **Activate** to complete your email configuration.

After successfully completing the configuration you can now use the following Exchange features:

- Email
- Calendar
- Contacts/Address book
- Tasks
- Notes