

## Your participation is important

We need your support for the successful execution of our project! If you consent to your child's participation, please sign the enclosed declaration of consent and return it to school.

We would like to interview you personally in order to find out how you experience cooperation with the school.

You participate in the project by filling out a questionnaire for families. We will give this to your child to bring home. You can also fill in the questionnaire online.

In our project, all families are supposed to express themselves. We are therefore glad when as many parents and children participate of their own volition. Participation is certainly voluntary. You can revoke the declaration of consent at any time and refuse the further processing of your data.

We will be happy to have you and your child participate in our project.

Thank you!

## Do you have questions?

Do you have questions and/or suggestions or would you like to receive additional information regarding the research project? Contact us via e-mail or telephone!



### Contact address:

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Further information can be found on our homepage:  
[www.bifoki.de](http://www.bifoki.de)



## Project information

Families

**BiFoKi** Bielefelder  
Fortbildungskonzept zur  
Kooperation in  
inklusiven Schulen

### Projektleitung:

Prof'in Dr. Birgit Lütje-Klose  
*Special Needs Education*

Prof'in Dr. Elke Wild  
*Educational Psychology*

Dr. Julia Gorges  
*Educational Psychology*

Dipl.-Päd. Phillip Neumann  
*Educational Science*

Sponsored by



Bundesministerium  
für Bildung  
und Forschung

## The BiFoKi Project

Your school is participating in the “Bielefelder Fortbildungskonzept zur Kooperation in inklusiven Schulen” (BiFoKi). In this project, we would like to find out how the development of an inclusive school can be supported. In this regard, we are organizing further training sessions for the teachers and all other educational specialists at your child’s school. We would also like to plan a parent-teacher conference together with you.



The project is being carried out by Bielefeld and it is funded by the Federal Ministry of Education and Research.

## How do we proceed?

During lessons, your child will work on questionnaires and different tasks to solve puzzles, read, write and calculate. A project employee will carry out the collection with the children.

Our experiences show that children gladly cooperate and are happy when we tell them thank you. Only those children whose parents have consented shall take part. It would therefore be good if you would let your child participate and sign the declaration of consent. When the project comes to an end, all participating families shall receive a thank-you token.

### What happens to your data?

We handle your data with care and confidentially; all data is handled in such a way that third parties cannot tell which schools, classes, parents and children have taken part. No one knows how you or your child has responded. Detailed information on how your data is handled can be found in our data protection concept which is available on [www.bifoki.de](http://www.bifoki.de).

In the course of the BiFoKi project, we would like to find out how schools cooperate with parents, how the wellbeing and learning success of all children develop and whether through the further training and the parent-teacher conference development processes can be initiated. We are therefore going to interview all involved persons twice. The following are important to us:

- Does your child gladly go to school?
- Does your child feel at ease in school?
- What is your child particularly good in?
- How satisfied is your child with himself/herself?
- Which learning development can be observed in your child?
- How satisfied are you with your child’s school?
- How satisfied are you with the work with parents at your child’s school?

### When will we be at your school?

- The first round of data collection will be done from September to October 2018.
- The second round of data collection will be done from June to July 2019
- The parent-teacher conference shall be held either during the period between November 2018 and March 2019, or in the period between October 2019 and March 2020. You will be notified about the date of the parent-teacher conference by your child’s school.