

Guidelines for dealing with threats and sexual violence in the workplace

- Information from the Equal Opportunities Commission of the Faculty of Mathematics -

1. If you feel acutely threatened on campus and assess a situation as potentially leading to imminent violence, please call the police. For this, use the internal emergency number: Emergency (University-internal) 110; Emergency (mobile phone) 0521 - 106 110
2. If you feel unsafe on site, inform the security service, whose staff will come to you as quickly as possible and, for example, accompany you to your car, bicycle, or the tram. The exact measures will depend on the situation. Phone (University-internal) 3277; Phone (mobile phone) 0521 - 106 3277; Building/Room X-E0-206 E-Mail sicherheitsdienst@uni-bielefeld.de.
3. Do not engage in conversations on the phone with unknown persons. If a call turns out to be sexually harassing, hang up immediately or use a whistle or a shrill alarm (available at the women's emergency hotline, see 7.). If the call was not made with a suppressed number, note the phone number. You should report this to the police in any case. This can also be done online.
4. Please report threats of any kind and situations that negatively affect your subjective sense of security, even if they occur over the phone, via e-mail, or through social media, to the Threat Management (bedrohungsmanagement@uni-bielefeld.de). The [counseling center for employees and managers](#) (for employees) and the [central student advisory service](#) (for students) support you in coping with psychological stress resulting from threats and threatening situations.
5. The free emergency and crisis app [EVALARM](#) enables all persons at the university to send an SOS alarm or request help by phone in case of threats and threatening situations. The emergency call is sent to the control center, which – depending on the need – informs the security service and/or the police.
6. If your sense of security is affected by certain circumstances in the surroundings (e.g., broken lights, too high bushes,...), please contact the university's central control center: Phone (University-internal) 7777; Phone (mobile phone) 0521 - 106 7777; E-Mail Leitwarte@uni-bielefeld.de
7. Specifically for women, there is the option to contact the women's emergency hotline: Tel.: 0521/106-4208; E-Mail frauennotruf@uni-bielefeld.de They support you, for example, with conversation offers or in finding further support options.
8. The [Equal Opportunities Officer](#) supports you unconditionally, records what happened, and forwards this information (also anonymously, if desired). You can reach her by email or through the [contact form](#). The more complete the information about such incidents is, the more effectively others can be warned and further precautions taken. Therefore, please report any incident of threat and/or harassment.

Thank you very much and best regards, on behalf of the Faculty's Equal Opportunities Team
Dr. Stefanie Schumacher
(Chair of the Faculty's Equal Opportunities Commission)