

## Recommendations for the recognition of individual achievements in the Structured PhD programme in Psychology

In the resolution of the Doctoral Committee of the Faculty of Psychology and Sports Science dated July 4, 2024, a scope of 18 credit points (CP) is specified for participation in the structured PhD programme. The decision on the choice and use of the offers is the responsibility of the doctoral candidate in consultation with the supervisor. In this document, recommendations are made as to how typical events and activities in the doctoral programme can be credited. This is intended to make it easier for doctoral candidates and their supervisors to plan their individual programme.

In principle, credit points should be credited in accordance with the European Credit Transfer System (ECTS). For a workload of approx. 25 - 30 hours, one CP should be credited. In total, the Structured PhD programme is therefore based on a workload of around 480 hours.

### Research activities (4 to 10 CP):

- Active participation in a research colloquium (with presentation): 1 LP
- Active participation in national and/or international conferences: Active participation is achieved through an own contribution to the conference. Crediting: 1 CP for contribution. Further CP depending on the duration of the conference: 1-2 days: 0.5 CP, 3 or more days: 1 CP
- Seminars, courses, workshops, winter and summer schools on (primarily) content-related issues.
  - Seminars & courses: pure participation: 1 CP, participation with presentation: 2 CP
  - Workshop, winter and summer schools: Analogous to the time required, including preparation and follow-up time: 0.5 CP to max. 2 CP (e.g. for a 2-week summer school)
- Contribution to publications that are not part of the doctoral thesis: First author: 1-2 CP; Co-author: 0.5 to 1 CP
- Participation in the scientific publication process (in particular guided or independent peer review): 0.5 CP per review

### Research methods (4 to 10 CP):

- Seminars, courses, workshops, winter and summer schools in research and evaluation methods
  - Participation seminar: 2 CP (if given: CP analogous to CP for participating students)
  - Participation in methods course: analogous to the time required, including preparation and follow-up time: 0.5 CP to max. 2 CP
  - Workshop, winter and summer schools: analogous to the time required, including preparation and follow-up time: 0.5 CP to max. 2 CP (e.g. for a 2-week summer school)
- Offer of method consulting for other doctoral students: Analogous to the amount of time: From 10 hours 0.5 CP, from > 20 hours 1 CP (maximum 1 CP per semester)
- Independent supervision of theses in psychology or related disciplines: 1 CP per supervised thesis

### Transferable skills (2 to 4 CP)

- Courses, workshops, winter or summer schools: Analogous to the time required, including time for preparation and follow-up: 0.5 CP to max. 2 CP (e.g. for a 2-week summer school)
- Independent or joint administration of courses: Independent administration of a seminar (2 CP)
- Participation in academic career counseling and planning: Analogous to the time required, including time for preparation and follow-up, 0.5 CP to 1 CP
- Participation in science-related, academic self-administration (e.g. member of a university committee): 0.5 CP to 1 CP per semester

### Network (2 to 4 CP)

- Peer exchange and counseling: Analogous to the time required: from 10 hours 0.5 CP, from > 20 hours 1 CP (maximum 1 CP per semester)
- Seminars, courses, workshops on the topic: Analogous to the amount of time including time for preparation and follow-up: 0.5 LP to max. 2 LP
- Participation in a mentoring programme independent of the supervision of the doctoral thesis and the departmental mentoring: analogous to the amount of time including time for preparation and follow-up, 0.5 LP to 1 LP
- Research stays domestic and abroad: The principle should apply that periods during which work is not carried out on the doctoral thesis directly are credited. Stays of up to two weeks: 1 CP; stays of up to 1 month: 2 CP; longer stays: 3 CP

### Crediting limit:

In order to achieve a sufficiently broad use of the structured PhD programme, the programme provides for a credit limit. This means that a maximum of 2 CP can be credited per course/activity (exception: longer stay abroad with 3 CP). To ensure that participants are active in each qualification area, a range of minimum and maximum points is specified, whereby it is clear that the focus is on research content and methods, with at least 4 CP each.

### Minimum unit:

Each individual activity should be credited with at least 0.5 CP. Block courses or workshops must have a project duration of at least 11 hours (without breaks) in order to be counted as 0.5 CP and they must involve active participation by the participants. Meetings of a purely informative nature cannot be considered. To count courses that are **significantly** shorter than 11 hours (e.g. one-day courses), a **concise** written justification is required as to why these have made a decisive contribution to further academic qualification despite the short time required.