



Research assistant position (SHK) in the project Migration and Im/Mobility in the Global South during a Pandemic (Professor Dr. Antje Missbach)

Description

Research Unit 6 „Sociology of Transnationalization and Socialanthropology“ at the Faculty of Sociology is looking for a research assistant (Bachelor). The position amounts to

5 hours/week as from 15.01.2023 (increase up to 9 hours/week possible)

Tasks

- building/maintaining the webpage,
- organizing the meetings of the network (5 in 3 years),
- taking minutes during the meetings,
- preparing literature overviews,
- proofreading and copy-editing of the planned publications, including producing an index and
- additional tasks

Requirements

Essential qualifications:

- Enrolled in an BA degree in the Faculty of Sociology
- Very good knowledge of German and English (written and spoken)
- Very good IT (including webdesign) and text processing skills (formatting and referencing)
- Knowledge of software for video conferences (i. e. ZOOM)
- Excellent communication skills

Desirable qualifications:

- Ability to organize work tasks efficiently
- Team spirit
- High attention to detail
- Solid interest in academic work

You cannot apply if:

- You have already obtained a BA or MA degree (diploma) or
- You have already signed another contract for the same period of employment

Contact information

If you are interested, please send a short E-Mail including a cover letter, CV and transcript of records condensed into one PDF-document to lena.fried@uni-bielefeld.de until **25.11.2022**.

We are looking forward to receiving your application.