

Erasmus+ Blended Intensive Programmes (BIP) for coordinators taking part in a BIP: Project 2025

BIPs combine virtual study periods with intensive face-to-face teaching periods (such as summer schools).

Development of transnational and transdisciplinary curricula, as well as innovative learning and teaching methods, including online collaboration, research-based learning and challenging approaches to tackling societal challenges.

Procedure

1. Application by the coordinator to participate in a BIP via the Funding Projects Team at the IO:
email: io-foerderprojekte@uni-bielefeld.de : see document 'Antrag_BIP'. There are two application deadlines per year:
 - a. 15 March for BIPs taking place in the winter semester
 - b. 15 November for BIPs taking place in the summer semester
2. You will be informed of the decision in due course.
3. Consultation between the coordinators of all participating partner universities regarding the content of the BIP
4. The dean of studies/dean/dean's office in the faculty is involved; the faculty supports the programme. A Faculty Council resolution may not be required for this.
5. Consultation meeting between representatives of the faculty, the Student Affairs Office (Dez. SL) and the International Office (IO), during which the outline, timetable, structure and content of the BIP programme, as well as the requirements and next steps (including Erasmus+ funding), are agreed upon.
6. Conclusion of an Erasmus+ Inter-Institutional Agreement (IIA): the coordinating higher education institution prepares either a bilateral or a multilateral BIP for signature. Within the NE-OLAia network, there is a framework agreement.
 - a. Number of participating students per higher education institution
 - b. Where applicable, number of participating teaching staff per higher education institution
 - c. Signature by the coordinating university and Bielefeld University: the draft should be sent to: erasmus-agreements@uni-bielefeld.de.
 - d. The IO will handle the signing
7. The Bielefeld faculty enters the BIP into the electronic course catalogue (ekvv); if necessary, it may also advertise participation in the BIP internally within the faculty.
8. Students:
 - a. Students register to take part in the BIP via the electronic course catalogue (ekvv). If there are more registrations than places, a selection must be made (by lottery). A waiting list should also be created. If the BIP is interdisciplinary, the International Office will handle the selection. Once the participants have been selected, their names are sent to the coordinating university. In addition, the names and email addresses should be forwarded to the Funding Projects Team at the International Office: io-foerderprojekte@uni-bielefeld.de. **Please note: double funding via the Erasmus+ programme is not possible: international students studying at Bielefeld University under the Erasmus+ programme and receiving an Erasmus+ grant from their home university are not eligible for funding to participate in a BIP.**
 - b. Online Learning Agreement (OLA): Students complete this in the Erasmus Dashboard; the faculty coordinators are registered in the Dashboard and process the OLA there. The document is signed 1. by the students, 2. by Bielefeld University, and 3. by the host university.
9. teaching staff:
 - a. Where applicable, please also provide the names of participating teaching staff to the Funding Projects Team
 - b. Preparation of the Mobility Agreement

10. The Funding Projects Team contacts the selected students/teaching staff, sends a link to register in the Mobility Online database and arranges for the grant to be paid out.
11. Upon the students' return, the recognition of academic achievements is carried out by the faculty.

Student funding Students without

the Social Top-Up:

- 5–14 days = €79.00 per day
- 15–30 days = €56.00 per day
- Funding for 2 days' travel
- Distance-based travel allowance (e.g. 500–1,999 km = €309.00)
- For Green Travel (e.g. travelling by train), a top-up is paid:
 - o Surcharge on travel allowance (e.g. 500–1,999 km = €417.00)
 - o Depending on eligibility criteria, 1–4 travel days may be added

Students with a Social Top-Up:

- 5–14 days = €79.00 per day
- 15–30 days = €56.00 per day
- Funding for 2 days' travel
- **5–14 days = €100.00 (one-off payment)**
- **15–30 days = €150.00 (one-off payment)**
- Distance-based travel allowance (e.g. 500–1,999 km = €309.00)
- For Green Travel (e.g. travelling by train), a top-up is paid:
 - o Surcharge on travel allowance (e.g. 500–1,999 km = €417.00)
 - o Depending on the criteria, 1–4 travel days may be added

Students without funding may also take part ('Zero Grant'). No fees may be charged to participants.

Funding for teaching staff

- 3 different funding rates depending on the destination country: Examples:
 - o France, Italy, Sweden: €180 per day
 - o Spain, the Czech Republic, Cyprus: €160 per day
 - o Lithuania, Romania, Turkey: €140 per day
- Plus a flat-rate travel allowance: Examples:
 - o 500–1,999 km: €309 one-off / €417 for green travel
 - o 2,000–2,999 km: €395 one-off

Scholarships are awarded via the Mobility Online database.