## Terms of use for the image database of Bielefeld University

The Communication Office provides Bielefeld University with images via the Canto image database

for official use by university staff and for press and

public relations work. The database provides university members with images free of charge that they require for the illustration of university publications such as leaflets, flyers, posters or reports and for the

design of university websites.

Access to the database requires agreement to the terms of use.

- 1. The Communication Office has acquired the rights to use the image pictures from the authors of the photos available in the image database.
- 2. Employees of Bielefeld University can access the image pool via the portal. The image selection is sent via the Canto application to the associated functional e-mail address (bilder@uni-bielefeld.de) of the Communication Office. The selection is made available for a period of two weeks and can be downloaded accordingly.
- 3. When using images from the image database, the source must always be cited. Photo: © Bielefeld University, name of photographer (if indicated)
- 4. Media companies may use such images that are provided as part of the press work of Bielefeld University. The photos may only be used for current reporting in the context of the respective press release. Any other use of the images for commercial or private purposes is not permitted.
- 5. Images may only be passed on to third parties with the consent of the Communication Office.
- 6. The user is liable for any damage resulting from non-compliance. He/she shall indemnify Bielefeld University against any third-party claims in this respect.
- 7. Any editing, alteration or manipulation of the digital images provided in the image database that goes beyond color correction, cropping and reduction is not permitted and is only permitted with the prior written consent of the Communication Office. Likewise, an image downloaded from the image database may not be reproduced in a context that distorts the meaning of.
- 8. Any distortion of the copyrighted work in image, word or any other form is not permitted. The user is responsible for the text.
- 9. Use of images for press releases: Use of photographic material only in connection with this press release. Any other use only after consultation via <a href="mailto:medien@uni-bielefeld.de">medien@uni-bielefeld.de</a>.

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10. Translated with DeepL.com (free version)